

BRAFIELD ON THE GREEN PARISH COUNCIL

Minutes of the Meeting

Sargeant Memorial Hall 21st March 2011 7:30pm

Mrs V Hartley, Clerk, Beech House, Dean's Row, Gayton, Northampton, NN7 3HA Tel (01604) 858360

Present:

Mrs G Morgan - Chairman
 Mrs H Barnell
 Mrs D Allingham
 Mrs R Kentigern- Fox
 Mr D Clayson

Mr M Clarke	NCC Councillor
Mrs C Clarke	SNC Councillor
Mr T Barnell	Website
Mr and Mrs J Campion	Path Wardens

Apologies:

Mr K Ward
 Mrs G Ager
 Mr S Hollowell SNC Councillor

Public Enquiries - NONE

Item Ref	Description	Action by
2011/14	<u>Minutes of the previous Meeting (17.1.11)</u> These having previously been circulated and signed the Councillors duly adopted them as a true record.	
2011/15	<u>Matters Arising not covered by agenda</u>	
	2010/53 – Pub field – Present land lord has recently left and so the developments on the field are presently on hold.	
	2011/05 – ACRE's 'Parish and Community tool kit' needs retrieving from Keith Crompton for circulation to councillors.	
	2010/40 iii) Community Speedwatch –The Chair reported this had been cut by funding cuts. It is possible that Safer community teams may take it on in the future.	
	2010/53 - Rubbish bin has been sited outside the play area opposite 1 Church Lane.	
	2011/06 – District and Council matters – Helen Barnell reported that an informal meeting was held on 7.1.11 to discuss the Parish	

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	<p>response to the Joint Core Strategy for West Northants. This response had been circulated to the whole village and so far there had been no comments received. The village was made aware that if no comments were received the assumption would be that they were in favour. Kevin Ward and Helen Barnell are to code the document and a letter demonstrating that it represents the number on the Electoral Roll. (the deadline for the village is 25.3.11).</p> <p>2011/07 – there had been no response from anyone wishing to become a Parish Councillor as yet.</p> <p>2010/12 – Protest banners – one at the top of Billing Road has been removed. Helen Barnell will ask for the one at Home Farm to be removed at the Nene Ridge meeting.</p>	<p>HB KW</p> <p>HB</p>
<p>2011/16</p> <p>2011/17</p>	<p><u>District and Council Matters</u></p> <p>Carole Clarke advised the PC to be aware that the village confines are to be re-examined soon. She and Steve Hollowell are to stand for re-election. SNC Council had proposed no increase in the Council tax. Cherwell and South Northants Council have merged and a new Chief Executive has been appointed – Sarah Smith who has Local Authority experience. Helen Barnell enquired as to the role of Sally Townsend within SNC – she is Vice Chairman soon to become Chairman.</p> <p>Terry Barnell asked whether the outline for Northampton will change despite the fact that in the draft Joint Core Strategy for West Northants states it will not. The response from Michael Clarke was that he felt most development would be on the West near Junction 16 of the M1.</p> <p>Michael Clarke reported that the NCC is facing cuts of £73 million this year and a further similar reductions next year, this represents about 12% of the total budget. The funding from Central Government is also frozen. The Council is trying to reduce unnecessary expenditure including photocopying and a discussion re item xii in correspondence was discussed. 900 redundancies from a work force of 22,000 are being made although education has been ring fenced to some extent. The Council is looking to getting one town centre office rather than the out of town offices.</p> <p><u>Planning</u></p> <p><u>Local</u></p> <p>i) S/2011/ 0207/FUL – 88a Billing Road – no objections</p> <p>ii) S/ 2011/01173/FUL – Removal of hedge 52 Billing Road – PC agreed with removal of the hedge but want it re-instating up to the boundary line. (dead line passed anyway) .</p> <p>It was proposed by Helen Barnell and seconded by Dawn Allingham that now the list of planning applications is being sent out on line from SNC that comments should be returned to Gill Morgan. This was carried by the Council.</p> <p><u>Strategic</u></p> <p>See above for report from Helen Barnell on response to Draft Joint</p>	

	<p>Core Strategy for WNDC. Helen Barnell reported that there was no mention of education and health provision in the response. Affordable Housing had been added.</p> <p>Helen Barnell had attended a meeting at the Guildhall on 31.1.11 where the draft pre-submission joint core strategy document was discussed.</p> <p>Helen Barnell and Kevin Ward had attended the Nene Ridge meeting on 26.1.11.</p> <p>Kevin Ward had attended the Mid Northants Parishes meeting on 3.3.11. A copy of the response to the Mid Northants Parishes response to the Joint Core Strategy for West Northants is attached to the minutes.</p> <p>Helen Barnell and Kevin Ward to attend the next Nene Ridge meeting on 23.3.11.</p> <p>CPRE are holding a road show on 14.4.11 to deal with the West Northants strategic planning.</p> <p>Item v in Correspondence had detailed that changes are being made in decision making of the Planning Department much of which will be under delegated authority.</p> <p><u>General Estate Matters</u></p>	
<p>2011/18</p>	<p>A – Footpaths –Salt box the pot holes have re-appeared again. Discussion as to whether it was Highways or Rights of Way responsibility. Clerk to report to Rights of Way. John Campion had nothing else to report.</p> <p>B – Lighting – PLs 15 and 60 to be reported. Dawn Allingham is to take over from David Clayson as the contact for emailing faulty lights to the Clerk with their numbers. She will carry out an audit of the street lights. At some point sodium lights may need replacing.</p> <p>C – Green and Pond –it was agreed the Green was looking unkempt. There had been an issue with a builder who had dumped rubble into the pond but this had been dealt with by the person who had hired the builder. This will be reported in the newsletter. Clerk to ask that Brown and Barden do not pile up the earth around the tree trunks as it could rot them.</p> <p>D Play Area - On a positive note £568 had been received by cheque from the 2010 profit from the new combined Church and Poors Land Charity’s 100 Club.</p> <p>However unfortunately the monkey bars had been vandalised on Sunday afternoon. Clerk to ask Paul Griffiths from Solutions 4 Playgrounds to make safe and repair as soon as possible</p> <p>E – General Estate Matters –no issues</p>	<p>VH</p> <p>VH</p> <p>VH</p>
<p>2011/19</p>	<p><u>Social and Community Matters</u></p> <p>A – Police Matters –nothing to report. Ruth Kentigern Fox reported stealing of copper piping which seemed to be fairly unique to Brafield. Some number plates had been stolen and a bike had also been stolen. This would be put in the newsletter.</p> <p>B – Children and Young People – nothing to report.</p> <p>C – General Community Issues – nothing to report.</p>	

2011/20	<p><u>Highway and Transport Issues</u></p> <p>Gill Ager had sent a report that she had sent in a questionnaire to Highways. The potholes at the junction of Billing Road and Bedford Road have been dealt with. The potholes in Church Lane and to the farm have been reported.</p>																	
2011/21	<p><u>Communications</u></p> <p><u>A Correspondence</u></p> <p>Out:</p> <ul style="list-style-type: none"> i. Request for new rubbish bin <p>In:</p> <ul style="list-style-type: none"> ii. Mrs Moore regarding Brown and Barden's grass cutting iii. Mrs Coughlan regarding Brown and Barden's grass cutting iv. AR Gribble regarding 'wonderful' job carried out by Brown and Barden – requesting this to be passed on. It was felt that the PC unable to send letters on individual's behalf. v. SNC – Referendum and Local elections on 5.5.11 various items vi. SNC – Changes to Council Scheme of delegation vii. Brown and Barden grass cutting quote for Green (£60 per cut 16 times). This was accepted, not to be fully reviewed this year. viii. SNC – Conservation Strategy – consultation draft deadline 1.4.11 – see earlier minutes ix. ACRE User Survey x. SNC – Jean Morgan - Chairman leaving xi. Svb newsletter xii. NCalc Update xiii. NCC posters – regarded as a waste of resources xiv. ROSPA Information xv. Clerks and Council Direct xvi. Maximow – Grass maintenance promotion – keep on file xvii. 'Stand and Deliver' – leaflets and posters encouraging people to stand for PC elections <p>B – Newsletter – Helen Barnell listed the items for inclusion.</p> <p>C – Website – Terry Barnell reported that some information had been added on the Joint Core Strategy issues and the Local History Society. The plagiarism by Little Houghton had been dealt with.</p>																	
2011/22	<p><u>Finance</u></p> <p>A Cheque payments for approval</p> <table border="0" data-bbox="384 1877 1374 2022"> <tr> <td>Sargeant Memorial Hall</td> <td>Rent</td> <td>£87.50</td> <td>Chq 698</td> </tr> <tr> <td>Mr Boon</td> <td>Bus shelter Jan – Mar</td> <td>£156.00</td> <td>Chq 699</td> </tr> <tr> <td>V Hartley</td> <td>Petty cash</td> <td>£29.59</td> <td>Chq 700</td> </tr> <tr> <td>Church and Poors Land</td> <td>– rent</td> <td>£60.00</td> <td>Chq 701</td> </tr> </table>	Sargeant Memorial Hall	Rent	£87.50	Chq 698	Mr Boon	Bus shelter Jan – Mar	£156.00	Chq 699	V Hartley	Petty cash	£29.59	Chq 700	Church and Poors Land	– rent	£60.00	Chq 701	
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	<p>CPRE – Annual Membership £29.00 Chq 702 Roade School Printing £49.12 Chq 703</p> <p>B) Internal Control Review The Council reviewed the system of internal control and, particularly, reviewed the effectiveness of internal audit. Both of these MUST be done within the financial year otherwise there is a high risk of receiving a qualified audit opinion from the external auditors, BDO.</p> <p>The attached document formed the basis of evidence for the review carried out and was proposed as adequate by Dawn Allingham and seconded by Ruth Kentigern Fox and then signed by the Chairman and Clerk. Dawn Allingham will still carry out checks on the books as an internal control. She will take the cash book and bank statements tonight for checking. Fidelity Insurance was agreed and set at £10,000.</p> <p><u>Councillors Comments</u> – none as such other than a plea from the Chairman to complete the nomination forms if they wish to become Parish Councillors by the deadline. Clerk to check on use of Electoral Roll for handing out electoral numbers and who is able to propose/nominate a candidate.</p> <p><u>Date of next meeting</u> - Annual Parish Meeting and Annual General Meeting, followed by routine meeting commencing at 7pm on 16th May.</p> <p>NOTE: At the end of the meeting it was agreed to formally invite David & Rita Clayson to the May meeting the make a presentation to mark his retirement from the PC after many years service – details to be agreed by email.</p>	
2011/23		
2011.24		

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